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# Captain How to Enter Match Scores

Link for: How to Enter Match Scores Training Video https://www.youtube.com/watch?v=wgdu39JF\_Bg

Go to womenssoftcourtleague.com

Log in with Captain's login (usually Team####) and password You will see a page like this with all your team's scheduled matches

••• <		womenssoftcourtleague.com	¢ 🖂	
		Team Home		+
Tennis St	tats			
Player Search	Enter Player Name		Match Search	Enter Match Number
Profile Te Matches	am			
Match #	Home Team	Visiting Team	Match Date	Match Time
19992	Star Trek	Disney Villain	1/9/2023	9:00AM
Go To Match				
20456	Star Trek	Disney Villain	2/11/2023	2:00pm
Go To Match				
20458	Star Trek	Disney Villain	2/21/2023	10:00am
Go To Match	Reschedule			
20457	Star Trek	Disney Villain	2/24/2023	12:00pm
Go To Match				
19994	Disney Villain	Star Trek	3/1/2023	9:00am
Edit Lineup	Reschedule			

From this "Matches" page you have two options to enter match results.

## Option #1

Click the "Go To Match" button. Make sure you choose the correct match by checking the Home and Visiting teams and the Match Date and Time.

This will take you to a "Match Detail" page



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Again check that you have the correct Match. Note: The "Winning Team" stat is based on the results that have been entered.

Under Match Results, Captains may click "Edit Results" to get to the Match Detail/Match Results Page

	womenssoftcourtleague.com	1 Č		X O		0	
	Edit Match Results						
Match Detail							
Match ID	20457						
League	Test	Test 3.0					
Level	3.0						
Division	А	A					
Match Date	2/24/2023						
Date Played	2023-02-28						
Home Team	Star Trak *						
Away Team	Disney Villain	Disney Villain					
Match Status:	Pending						
Winning Team:	Star Trek (3-3, 28-26)	Star Trek (3-3, 28-26)					
(* denotes host team)							
Jotob Deguite							
viateri Results							
Position: Singles 1							
Home Player	Visiting Player	Set	Hom	e	Visitor		
Mister Spock \$	Gaston LeGume \$	1	0		0		
		2	0		0		

Scroll down through the "Match Results" to the position you would like to enter

Match Results				
Position: Singles 1				
Home Player	Visiting Player	Set	Home	Visitor
Mister Spock 💠	Gaston LeGume 💠	1	0	0
		2	0	0
Status: Completed \$				
Position: Singles 2				
Home Player	Visiting Player	Set	Home	Visitor
William Riker	Maleficent Fairy \$	1	6	4
		2	4	6

Make sure you are entering the correct position and players and enter scores. Then under "Status", choose "Completed".

Then scroll to the bottom of the page and click the "Save" button. You will get a confirmation message as shown

The results of match #20457 were saved successfully. Click here to view/edit the results or choose another option from the TennisStats menu.

Note: you can enter as many scores as needed before you click "Save".

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### Option #2

Enter the Match Number in the Match Search

TennisSt	ats		
Player Search	Enter Player Name	Match Search	20457

This will take you to the Match Detail.

Under "Match Results" click on "Edit Results"

When the Match Detail/Match Results page opens scroll to the position you would like to enter. Make sure you have the correct position, home and visiting players.

Enter the scores. Then under "Status" choose "Completed". You may enter scores for other positions if needed.

Click the "Save" button. Make sure you get a confirmation message.

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### Important

When a total of 16 sets have been entered (in the picture below 12 sets and 4 sets have been entered) the options under "Match Results" on the Match Detail page will change to "Edit Results" and "Confirm Results"

Match Detail	
Match ID	19992
League	Test
Level	3.0
Division	А
Match Date	1/9/2023
Date Played	1/9/2023
Home Team	Star Trek *
Away Team	Disney Villain
Match Status:	Pending
Winning Team:	Star Trek (12-4, 80-32)
(* denotes host team)	
Match Results	
Edit Results	
Confirm Results	

Click on "Confirm Results" will take you to the Match Detail/Match Results page.

Enter the match "Date Played" and check that the players and scores are correct.

Scroll to the bottom of the page to find a dropdown box. The choices are "Confirm" or "Dispute". Choose and Save.

"Confirm" – You are in agreement with the results entered.

"Dispute" – You have found an error with the results entered.

If you find an error in the results entered, first confirm with your players, then go to the other captain. If you are not in agreement then go to your Level Coordinator. If you still cannot resolve the issue then click the "Dispute".

When you click "Dispute" the match must be reviewed by the Ethics Committee and they will decide the final result.